



Meeting Minutes Management / Financial Advisory Committee of Hampton Roads Transit

Tuesday May 26, 2026, 1:30 p.m. In-Person
2nd floor Board Room, 3400 Victoria Blvd. – Hampton, VA
Zoom Teleconference for Non-Committee Members and Guests

Call to Order

Lisa Cipriano of The City of Newport News called the MFAC meeting to order which began at 1:30pm.

Roll Call was taken for the meeting and resulted in a quorum.

Committee Members in attendance

Lisa Cipriano – Newport News
Angelique Shenk – Hampton
Enzo Lundy – Chesapeake
Hank Morrison – Virginia Beach
John Stevenson – Norfolk
Constantinos Velissarios – Newport News
Laura Fitzpatrick, City of Chesapeake

Committee Members in virtual attendance

Avery Daugherty – DRPT

Hampton Roads Transit Staff in attendance

William Harrell, President and Chief Executive Officer
Angela Glass, Chief Financial Officer
Ashley Johnson, Director of Budgets and Financial Analysis
Jessika Jemmott, Director of Finance
Adrian Tate-Baker, Assistant Director of Finance
John Powell, Telecommunications Specialist
Karen Kitsis, Chief Planning & Development Officer
Benajmin Simms, Chief Transit Operations Officer
Micheal Price, Chief Information Officer/Chief Technology Officer
Kim Wolcott, Chief Human Resources Officer
Brenda Green, Accounting Supervisor
Tikira Martin, Accounting Coordinator
Sibyl Pappas, Chief Engineering and Facilities Officer
Malika Blume, Director of Internal Audit
Keisha Branch, Director of Capital Programs
Marvin Blye, Comptroller
Robert Travers, Attorney
E. Noelle Pinkard, Organizational Advancement Officer



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Hampton Roads Transit Staff in virtual attendance

Alexis Majied, Chief Communications and External Affairs Officer
Amy Braziel, Director of Contracted Services and Operational Analytics
Blue Bell, Budget Analyst
Chauntele Taylor, Sr. Grants Program Analyst
Danielle Hill, Director of Human Resources
Dudley Clarke, Contract Budget Analyst
Farahnaz Tabrizi, Grants Accounting Supervisor
Gavin Dorsey, Budget Analyst
Hess Branch, Manager of Rail System
James Lyons, Sr. Staff Accountant
Justin Kahler, Grants Program Analyst
Keianna Harris, Executive Project Analyst
Kevin Shaw, Director of Bus Maintenance
Misty Gordon, Risk Manager
Monique Battle, Ops Project & Contract Administrator
Shleaker Rodgers, Staff Auditor
Sonya Luther, Director of Procurement
Toni Hunter, Staff Auditor
Tracy Moore, Director of Transportation

Others in virtual attendance

Brian Hostetter, City of Norfolk
Shelia McAllister, City of Newport News
Jeff Raliski, HRTPO

The following April 2026 MFAC documents were posted on the GoHRT.com website and distributed electronically to Committee members. The meeting package includes:

- Agenda – April 20, 2026
- Meeting Minutes – April 20, 2026
- Financials – March 2026

Approval of Meeting Minutes

Enzo Lundy, City of Chesapeake, made a motion to approve April 20, 2026, meeting minutes. John Stevenson, City of Norfolk, properly seconded. April 20, 2026, meeting minutes were approved by unanimous vote noting a spelling correction needed to Lisa Cipriano's name.



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April 2026 FY2026 Financial Report

Angela Glass presented the April Financial Report in detail.

Discussion included:

- Advertising revenue
- Casualties & Liabilities expenses
- Budget Stability Fund balance
- Free Fare Days and Inclement Weather Days reminders
- RTS routes and revenue

FY2027 Final Operating Budget

Ashley Johnosn presented the FY2027 Final Operating Budget in detail.

Discussion included:

- Changes in the Preliminary vs. Final Operating Budget totals
- Project Funded personnel – Technology
- Representation of Federal and State aid
- RTS vs. Operating cost per hour
- Remaining questions from Preliminary Operating Budget presentation sent on May 11th
- Proposed adoption of Final Operating Budget in May 2026 Commission meeting

Old Business

The following old business was discussed with the Committee:

- Monthly Balance Sheet – Angela Glass stated the Balance Sheet presentation will coincide with the FY2025 audit completion.
- Audit Status – FY2025 – Angela Glass stated the audit is underway. The estimated completion is June 2026.
- Project Reconciliation Report (WSP) – Angela Glass to provide status update in July 2026.
- Quarterly Grant Report – Keisha Branch presented the quarterly report with data through May 11, 2026. Highlights included grant award increase, new projects, and closing projects. Lisa Cipriano noted more questions are expected after review of the documents.
- SOP Status Update – Karen Kitsis stated that HRT will recommend adoption of the Final Draft SOP in the May 2026 Commission meeting with implementation starting shortly after adoption.
- General Assembly Update – E. Noelle Pinkard provided an update that there is still no State approved budget. On the Federal level – the Build America 250 Act has passed the committee in the House of Representatives. Updates will be sent once more information is available.
- Pending Action Items –
 - Revenue Expense Reconciliation of Capital Projects – no discussion
 - Transfers – Fare Policy Review – no discussion



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- Fund Structure Report – No longer pending; visual of fund structure provided in this meeting.

New Business

- There were no New Business items discussed

Upcoming Meetings

- Monday, June 22, 2026 — Regular MFAC Meeting, Norfolk

Adjournment

The meeting was adjourned at 3:00 pm.